



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

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MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

For : **ALL UNIFAST REGIONAL COORDINATORS**

Thru : **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**
Executive Director IV, CHED

ALL CHED REGIONAL DIRECTORS

From : 
ATTY. RYAN L. ESTEVEZ, MARE, MPP
OIC, Office of Executive Director IV, UniFAST Secretariat

Subject: **REMINDER ON THE VERIFICATION AND VALIDATION OF TERTIARY EDUCATION SUBSIDY (TES) APPEALS FOR THE FIRST AND SECOND SEMESTERS OF AY 2020-2021**

Date : **12 January 2022**

In connection with numerous appeals received by the UniFAST Secretariat from Higher Education Institutions (HEIs) and various regions, please be informed that the Secretariat ***will be accommodating appeals received only on or before December 31, 2021 for the 1st and 2nd Semester of AY 2020-2021. Further extension won't be allowed due to budgetary constraints.***

Subsequently, please be informed that with the Memorandum dated March 2, 2021, the UniFAST Secretariat specified the final deadline of validation for TES 1st Semester on March 12, 2021. Meanwhile, as announced last September 27, 2021, the final deadline of validation for TES 2nd Semester was due on October 1, 2021. The UniFAST Secretariat provided an ample window period for HEIs to review the validation results and submit appeals, if any, to the CHED Regional Offices to accommodate and validate issues/appeals for 1st and 2nd Semester of AY 2020-2021, as stipulated under the JMC No. 04, S. 2020 below.

XX. Complaints and Grievances

8.7. *The appeal shall be filed within ten (10) working days from the publication of the list of HEIs with TES student-grantees.*

8.8. *Failure to file an appeal within the period is deemed a waiver of the right to file the same.*



We fervently hope that the ample periods given are sufficient for HEIs and CHEDROs to have reviewed and confirmed the roster of grantees. Given the budgetary constraints, and the provisions under XX. Complaints and Grievances, Section 8.8. above, appeals on the specified semesters will no longer be accommodated.

The UniFAST Regional Coordinators are enjoined to disseminate this Memorandum to the concerned HEIs as soon as possible.

Thank you for your cooperation and immediate compliance.

